

**AGENCY AND VOLUNTEER AUTHORIZATION LETTER**

Peel Regional Police will carry out a Vulnerable Records Check on a potential candidate for volunteer duties when:

- (1) The agency:
  - a. Has completed an initial review of the individual's suitability and is considering them for a volunteer opportunity.
  - b. Requests the police records check with vulnerable sector as a part of determining suitability for volunteer duties as you will have direct contact with children or vulnerable persons;
  - c. Understands its obligation under the Human Rights Code with respect to evaluation, hiring and training volunteers and what constitutes a bona fide reason for refusal of a volunteer.
- (2) You live in the Region of Peel.
- (3) You have signed the authorization(s) permitting a records check be conducted.

**Police Records Check with Vulnerable Sector and Local Records**

This search is restricted to applicants seeking volunteer positions with vulnerable individuals. With your consent, a query of sex offences for which a pardon has been granted will be conducted in compliance with the Criminal Records Act (CRA). This search may also include records relating to Mental Health Act incidents where the behavior placed the applicant or others at risk (i.e. attempt suicides).

Peel Regional Police will provide results of any Records Check conducted only to you, the applicant. The Records Check will not be sent to the agency or employer.

It is your responsibility to decide whether you want to discuss the results of the Records Check with the agency for which you wish to work or volunteer. The role of the Service is to provide you with the results of the Records Check. The agency is responsible for determining your suitability for the position. The results of any records check is just one component of the information available to and evaluated by the agency.

A Police Records Check with vulnerable sector will be conducted and any associated fingerprinting fee will be waived.

*Alexandra Srdoc*

*Darlene Shaw*

**Alexandra Srdoc x2613**  
Coordinator, Volunteer Resources  
**Darlene Shaw x2611**  
Coordinator, Volunteer Resources

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AGENCY COORDINATOR SIGNATURE

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AGENCY NAME AND TELEPHONE

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VOLUNTEER SIGNATURE

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TELEPHONE